The Managing Committee has decided to reiterate the existing rules and regulations regarding maintenance of common areas.

These are reproduced below:

## **Maintaining the Common Areas**

- 1. Do not leave personal belongings in the common areas.
- 2. Do not leave cupboards, racks, shelves, stands, brackets or packages in the common areas.
- 3. Do not keep household objects like UPS, Shoe Rack, and Cycles outside your flat near your front door. Shoe racks should be kept inside the house.
- 4. Cycles can be parked in the designated area outside the block and not in the corridors.
- 5. Limited number of plants can be kept outside the front door. Make sure they have a plastic plate to collect water.
- 6. Bicycles, tricycles, children's riding toys, roller skates and the likes may not be used or left in corridor or stairway, the poolside deck or lift lobby etc.

## Garbage Disposal

- 1. Garbage collection occurs twice a day: once at 11:30 a.m. when the cleaning of the individual blocks is completed and the second is after 2:00 p.m. and before 2:30 p.m. the final time announced for garbage removal.
- 2. The residents are requested to strictly adhere to time schedule and keep the garbage outside accordingly (after 6:00 a.m and before 2:00 p.m.). Please do not leave the garbage outside after 2:00 p.m., especially overnight.
- **3.** The Housekeeping staff and some residents have found garbage bags left in the basement, driveways, lifts and in other common areas.
- 4. Please ensure that the maids actually take the garbage out of the complex for disposal if it is left after garbage is removed by the house keeping staff.

## **Pets**

- 1. Residents should not take their pet dogs on "dropping rounds" within the common area of the complex.
- 2. They should take their pets outside Atrium for such jobs. In the event of inadvertent fouling, they shall be personally responsible for cleaning up.

- 3. Pet droppings in the common area if not cleared by the respective resident would attract a penalty of Rs. 300/- each time.
- 4. Please ensure that Co-residents are not disturbed by the pets in any manner.
- 5. Please do not tie them in the corridors.
- 6. Always keep your dogs on short leash while taking them for walks and ensure you accompany them whenever they are out.