

The Atrium Owners Association

(Registered with the Registrar of Societies, Chennai, Registration # 144/1999)

Minutes of the meeting of the XIVth Managing Committee

Date of Meeting:	Apr 14 th , 2013	Venue:	Pavillion
Start Time:	10:30 A M	End Time:	12:30 P M
Date of Issue:	Apr 2013	Meeting No:	7 of 2012 - 13
Members Present:	T.V. Sundaram President , R.Sivadas Vice-President, Jayaraman Nair ,Secretary, T.S. Ramesh Treasurer Committee Members :- Rakesh Malhotra, B Jayakumar, Ms. Jaya Unnikrishnan		
Leave of Absence:	C.R. Chandrasekar, R.R. Balakrishnan , Kanakaraja Visweswaran, Srividhya Balaji , Shanthi Ramachandran		

Special Invitee: None

1. **Confirmation of Minutes of last MC meeting** – Confirmed by email on 22nd Mar 2013.
2. **Service Tax** – Feedback from on Chartered Accountant shared with MC. Treasurer and MC member Rakesh Malhotra to meet one more accountant and seek opinion on the issue w.r.t to owners associations. Reimbursement procedure to service providers CBRE and Evergreen reviewed.
3. **Salary increase for TAOA employees** – MC approved a salary increase effective Apr 2013.
4. **Electrical Equipment** – MC approved A/Cs in yoga room and TT rooms to be serviced and repaired as required.
5. **Payment mode for monthly maintenance and reimbursement charges** - Point of two cheques to be issued was discussed and MC agreed that it needs to continue and also approved that if a resident or owner desires to use electronic fund transfer they can send an email to TAOA email id and get the bank details and also inform TAOA office about the arrangement to be followed.
6. **Insurance Policy Renewal** – President informed the MC by email that the insurance policy for TAOA assets has been renewed as of 1st Apr 2013.
7. **Parking Violation** – President and Secretary informed the MC about their meeting with lawyer in this regard. Also the MC wishes to thank all the feedback and comments received from MC members from previous MCs. In one outstanding case a request for the concerned owner on a possible parking solution taking into account safety aspect of access to adjoining EB room was presented to the MC for consideration. This is being discussed by MC members and a consultation process with some of the previous MC secretaries / presidents is underway.
8. **DG Power** – Technical solution for DG power regulation was explained by MC member B Jayakumar with samples of circuit breakers.

With no further issues on to be discussed meeting declared closed.

For TAOA MC

Jayaraman Nair
Hon. Secretary TAOA MC