

The Atrium Owners Association

(Registered with the Registrar of Societies, Chennai, Registration # 144/1999)

Minutes of the meeting of the XIVth Managing Committee

Date of Meeting:	Dec 09th, 2012	Venue:	Pavillion
Start Time:	11:00 A M	End Time:	01:00 P M
Date of Issue:	Dec 2012	Meeting No:	3 of 2012 - 13
Members Present:	T.V. Sundaram President , R.Sivadas Vice-President, Jayaraman Nair ,Secretary, T.S. Ramesh, Treasurer Committee Members :- Kanakaraja Visweswaran, Rakesh Malhotra, B Jayakumar, Ms. Jaya Unnikrishnan , Srividhya Balaji, Shanthi Ramachandran		
Leave of Absence:	C.R. Chandrasekar, R.R. Balakrishnan,		

Special Invitee: None

- 1. Confirmation of Minutes of last MC meeting** – Confirmed by email on 24th Nov 2012.
- 2. Addition to TAOA MC** – On Sangeetha Kumbla's resignation due to relocation, President of TAOA MC had requested Shanti Ramachandran to consider joining the MC. She has agreed and was inducted into the MC as of 9th Dec 2012.
- 3. Thanks to Radhika Srinivasan (K101)** – MC wishes to put on record its gratitude to Radhika Srinivasan for volunteering to help manage the landscaping portfolio in the temporary absence of Jaya Unnikrishnan for three months. Jaya Unnikrishnan is back and will continue to be part of the MC.
- 4. Arresting Leakages around Atrium – Decision taken** – To issue circular requesting residents to come forward and help evaluating best option based on expertise.
- 5. Cables hanging from the terraces** – President appraised the MC members about the discussions and email exchanges he had with TATASKY. TATASKY has agreed to send representative to Atrium and come up with a plan to rectify the situation.
- 6. Parking** – Letters issued to residents in cases where violations had not been rectified bringing the issue to their notice for rectification.
- 7. LED – Decision Taken** – MC was appraised of an email received from Shri Narayanan (A101) highlighting availability of more efficient LEDs. MC decided to request Shri Narayanan to help in the assessment with some samples.
- 8. Late/Non payments of various dues** – President appraised the MC about the follow ups personally taken up by him and the resultant substantial reduction of outstanding dues. The MC thanked the President for prompt action.
- 9. Insurance Coverage – Decision taken** – To ensure common area and newer assets are added/updated to the existing Insurance policy.

10. **Poly Carbonate Covers on Terraces damaged by cyclone Nilam** – Secretary appraised the MC about two quotes received and need to go ahead and urgently take up this fix. MC approved immediate fix.
11. **Misuse of Electrical Panel room by electrician** – During an inspection by MC members, it was found that the electrical panel room in Q block was being used as a rest area and a large amount of junk was stored. Electricians and other staff warned not to do this in future as it creates a fire hazard. All other rooms to be verified for any misuse.
12. **No Occupancy Charges – Decision Taken:** - To put it up for approval during the next AGM
13. **Atrium Directory** – New Atrium directory is being worked on for publication. **Decision Taken** – No sponsorship will be sought. Printing expenses to be borne by TAOA (or if required Residents to bear the cost)
14. **Mobile Towers near Atrium** – President has drafted a letter and discussed with MC. Representation to be sent to concerned authorities.

With no further issues on to be discussed meeting declared closed.

For TAOA MC

Jayaraman Nair
Hon. Secretary TAOA MC