

The Atrium Owners Association

(Registered with the Registrar of Societies, Chennai, Registration # 144/1999)

Minutes of the meeting of the Managing Committee

Date of Meeting:	March 13, 2011	Venue:	The Pavilion
Start Time:	11:00 A M	End Time:	01:00 P M
Date of Issue:	March 23, 2011	Meeting No:	7 of 2010 - 11
Members Present:	Mr. R. Srinivasan, President Mr. S Krishnan, Treasurer Mr. Madhu Mathan, Committee Member Mr. V Narayanan, Committee Member Ms. Radhika Srinivasan, Committee Member Ms.. Jaya Unnikrishnan, Committee Member Ms. Vinitha Sivdas, Committee Member Mr. T.V. Sundaram		
Leave of Absence:	Mr. H A Sayeed, Secretary, , Ms. Srilatha Menon, Committee Member, Ms Krithika Karthik, Committee Member, Ms. Joanne Saldana, Committee Member,		

The President Mr. Srinivasan called the meeting to order.

1. Confirmation of the Minutes of the last MC meeting. The same were confirmed.
2. The MC approved the changing of the membrane for the A Block RO plant. The MC also approved the block filter media change for A , C and D Blocks. Additional quotes to be obtained for finalization.
3. OSR clean up. TAOA will remove all the plastic bags/bottles etc from OSR. Will try to ensure that users do not resort to unsocial behavior and use of abusive language. To get the help of councillor /police in this regard so that OSR remains a safe place for all. Secretary and president to co-ordinate this activity.
4. Discussion on common area parking. The MC was unanimous that no parking will be allowed in the common areas. No resident has any right over these common areas and we will ensure that no cars /two wheelers are parked. Further all residents will, be advised that no personnel items can be kept in the corridors. Only potted plants of small size are allowed. All other items like cycles , furniture etc are not allowed and will need to be removed immediately.
5. All the broken glass louvers to be replaced as these give a shabby look to the building.
6. Noise level study will be done for two generators as this will give an indication of the general decibel level of all the generators.
7. Security issues. CBRE has been clearly told that no watchman should be allowed to do double duty as these persons only sleep during additional duty hours. If matters don't

improve we may appoint the security staff directly and take security out of the purview of CBRE.

8. Fire safety project :- progressing very well and all fire extinguishers have been installed. All equipment related to the project has been delivered and we can look forward to a quick completion of the project. This will be followed by an training /orientation programme for residents and staff . Mr. T.V. Sundaram will co-ordinate all activities.
9. Tennis court repairs:- Vinitha confirmed that the Tennis court repairs will be carried out in the last week of March 2011.
10. CCTV Project:- A circular is to be sent to all residents explaining the reasons for deferring implementation of the project. Action by Mr. Krishnan who will issue the circular.
11. Staff increments:- It was decided to give the staff increments effective April 1st 2011 as below.

Vijayan	Rs. 2000.
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Prabakaran (accounts)	Rs 1000.
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Sunder(sports complex)	Rs. 1000.
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12. New Atrium Directory. The MC decided that the printing and revision of the same could be taken up in June/July since a lot of people move in/out between April- June.
13. Garbage segregation and recycling :-We are finally ready to take off. Radhika to issue a circular to the residents and if required conduct some familiarization sessions for residents ,with help from the NGO.
14. Intercom facilities in Atrium -A review. It is found that thirty three apartments do not have intercom connection. They have to be assisted to ensure that the same is reconnected. Mr . T.V.Sundaram has volunteered to take charge of this activity.
15. Other matters:- Vinitha suggested we consider arranging a common screening of the Cricket World Cup final in case India is playing. This may require obtaining license etc and is to be examined. We may have to decide on showing the final irrespective of who is playing as it may not be possible to organize the event at short notice. We may even have to charge a fee to residents.

With no other issues to be discussed the President declared the meeting closed.