

The Atrium Owners Association

(Registered with the Registrar of Societies, Chennai, Registration # 144/1999)

Minutes of the meeting of the XIIIth Managing Committee

Date of Meeting:	Jun 10th, 2012	Venue:	Pavillion
Start Time:	11:00 A M	End Time:	01:00 P M
Date of Issue:	Jun 2012	Meeting No:	6 of 2011 - 12
Members Present:	Mr. H A Sayeed, President Mr. R Sivadas, Vice President, Mr. Jayraman Nair, Secretary Mr. T S Ramesh, Treasurer Committee Members Ms. Srividya Balaji, Ms. Sangeetha Kumbala, Jaya Unnikrishnan, Mr. J R Subramanian, Mr Madhavan G		
Leave of Absence:	Mr. Kanakaraja Visweswaran, Ms. Ketaki Date, Mr. T.V. Sundaram		

Special Invitee: Narayanan (A101)

- 1. Confirmation of Minutes of last MC meeting** – Confirmed by email on 24 May 2012.
- 2. Security** – Sivadas informed the members about
 - Progress on security related procurement including associated civil and electrical work updates
 - discussion on location for boom barriers
 - Multiple reviews with Evergreen for stabilising the new security agency team , their onsite training and issues found by MC members and residents with the new security agency.
 - Evergreen has been responsive and is working to rectify all issues highlighted so far
- 3. Lifts -**
 - Discussion on C block work progress.
 - Discussion on recent poor power supply from TNEB.
 - Decision taken :** To provide contact number outside the lift entrance which residents can call in case of emergency. These numbers can be called for specific situations where lift is not operational and people who cannot climb up the stair need to use the lift - for electrician to start the DG for operating the lift.
- 4. DG Procurement** – We now have quotes to compare and select a vendor for further price negotiation and order placement
- 5. CBRE Contract** – A two year contract with CBRE has been signed by Secretary on behalf of TAOA and sent to CBRE head office for their signature and closure.

With no further issues on to be discussed meeting declared closed.

For TAOA MC

Jayaraman Nair
Hon. Secretary TAOA MC